

SANITARY AND IMPROVEMENT DISTRICT NO. 23  
OF SARPY COUNTY, NEBRASKA

Minutes of Meeting of Board of Trustees  
January 4, 2011



A meeting of the Board of Trustees of Sanitary and Improvement District No. 23 of Sarpy County, Nebraska was held on January 4, 2011, at 6:30 o'clock p.m. at Westmont Elementary School, 13210 Glenn Street, Omaha, Nebraska.

Present were Chairman Allen Petersen (402.895.7244), Trustees Bob Burbee (402.896.1084), Terry Knief (402.681.3780), and James Grimm (402.290.5482). Trustee Don Schuneman (402.895.0967) was absent.

The attorney agreed to take minutes. Also present were Gerald Pesek of G.F. Pesek, Inc., Accounts Receivable Clerk June Jordening, Gary Shepherd of Professional Accounting Service, Accounts Payable Clerk Linda Comstock, and many District residents.

Notice of the meeting was given in advance thereof by publication in The Papillion Times. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

The Chairman stated that the first item of business on the agenda was an announcement in compliance with the Nebraska Open Meetings Act. He stated that in compliance with the Act, a current copy of the Nebraska Open Meetings Act was available for review on the table at which the Board Members were seated.

The Chairman stated the next item of business on the agenda was approval of the meeting minutes from December 7, 2010. Changes were suggested by Al Petersen and Mike Bendon. The date for the next meeting should be in 2011 and three corrections were made to the warrants as transcribed. Additionally, Account 1274 and Account 1281 will not be getting deposit refunds as mentioned in the November 2010 minutes because no deposits were on file. Al Petersen will make the updates and sign them for filing. Trustee Bob Burbee motioned for approval. Trustee Terry Knief seconded the motion. A roll call vote was taken and was carried unanimously.

The Chairman stated that the next item of business on the agenda was resident's concerns. No concerns were expressed.

The Chairman stated that the next item of business on the agenda was setting the time and place for the next meeting of the Board. The next meeting of the Board will be held on February 1, 2011 at 6:30 o'clock p.m. at Westmont Elementary School, 13210 Glenn Street, Omaha, Nebraska.

The Chairman stated that the next item of business on the agenda was the report of Professional Accounting Service. Gary Shepherd reported that fund balances as of November 30, 2010, were as follows:

General Fund	\$ 273,346.45
Bond Fund	\$ 88,208.32
Bond Investment	\$ 44,970.60
Water Deposits	\$ 15,450.00
Bond Reserve Fund	\$ 6,390.31

Sales tax in the amount of \$539.53 was paid through automatic withdrawal.

Mr. Shepherd next distributed to the Trustees copies of his graphs of general fund activities and a review of those graphs ensued. Mr. Shepherd next distributed to the Trustees his accounts receivable analysis showing those accounts currently in a delinquent status, after which it was determined that shut-off notices will be mailed with regard to the following accounts if balances are not received by January 15, 2011: Account 1041 Juanita Holmes, Account 1105 Russell Swanson, 1131 Russell McDonald, Account 1167 Roman Hutton, Account 1196 Jason McKewon, Account 1310 Amber Peters. Water will be shut off unless payment is made by January 31, 2011. A final shutoff letter was sent to Account 1380 Clements Delts in December. A lien will be recorded on Account 1186 Russ Anderson. Account 1220 Matthew Rohlfs will be shut off tomorrow. Mr. Shepherd also reported total water usage of 260,850 cubic feet. Average water bill \$24.97. Average usage 699 cubic feet. 396 users. 356 minimum users.

The Chairman stated that the next item of business on the agenda was the report of the Accounts Receivable Clerk. June Jordening reported that during the month of December she received a water deposit from Account 1380. She deposited \$10,565.86 into the general fund. \$48.99 may be deducted from that amount due to two returned checks on Account 1041 Juanita Holmes. There is a new owner, Steven and Kristina Rivas, at Account 1031.

The Chairman stated that the next item of business on the agenda was the engineering issues. Grissom Street required a repair. It has already been fixed. There is a bill from Lamp Rynearson for work related to handicap ramps. Discussion was had. Al Petersen will contact Brett Waywers about this.

The Chairman stated that the next item of business on the agenda was a report from the attorney regarding Dam Site #5. The attorney stated that a letter will be sent to HDR and the NRD in the next couple of weeks asking for clarification from the meeting that their representatives attended several months ago.

The Chairman stated the next item of business on the agenda was the report of G. F. Pesek, Inc. Gerald Pesek distributed to the Trustees copies of his monthly report dated January 4, 2011. Both wells are cycling properly. Auxiliary power options for the wells are going to be evaluated. Gerald will invite a consultant to the Feb meeting to discuss alternatives. The monthly test for coliform was negative. The wastewater system is cycling properly. The sewer stub repairs were completed at 13416 Grissom by Eyman Plumbing. The Nebraska Department of Health and Human Services forms are being prepared for timely submittal.

Gerald is going to order some new meters so that there are some on hand. They will be compatible with RFID equipment.

The next item on the agenda was the payment of bills. All bills submitted for payment were approved for payment by unanimous vote. The detail of the approved warrants follows:

Warrant #	Date Issued	Issued To	Amount	Purpose	Invoice #
8562	12/27/2010	NE Dept. of Health	\$16.00	Water testing	408168
8563	12/27/2010	Abe's Trash Service	\$47.27	Trash service	21241001

8564	12/27/2010	Qwest	\$114.17	Phone service	
8565	1/4/2011	OPPD	\$2,228.14	Electrical service	
8566	1/4/2011	City of Omaha	\$3,039.96	Aug. Sewer usage	69426
8567	1/4/2011	Kersten Construction	\$3,922.62	Services rendered	30324, 30315
8568	1/4/2011	Linda Comstock	\$223.32	Accounts payable	
8569	1/4/2011	Ron Nelson	\$200.00	Tree trimming	
8570	1/4/2011	June Jordening	\$332.50	Accounts receivable	
8571	1/4/2011	Terry Knief	\$103.72	Clerk fees & expenses,	
8572	1/4/2011	Cassidy Chapman	\$411.76	Legal fees	
8573	1/4/2011	Professional Accounting	\$988.80	Prof. Acct. Service	
8574	1/4/2011	Professional Accounting	\$435.87	Prepare 1099 & paid taxes	
8575	1/4/2011	G.F. Pesek	\$3,085.00	December maintenance	
8576	1/4/2011	Qwest	\$586.84	South well phone	
8577	1/4/2011	Qwest	\$971.54	North well phone	

Terry Knief motioned to approve bills. Jim Grimm seconded. The vote was carried unanimously.

The next item on the agenda was old business:

- District tree trimming will be billed to the individuals that were previously identified and provided notice. Each will be billed \$25.
- Sewer rates will increase for 2011 from \$13.00 per month to \$15.00 per month effective March 1, 2011.

The Chairman stated that the next item of business on the agenda was new business.

Jim Grimm motioned to conclude the meeting. Bob Burbee seconded.

Thereafter, there being no further business the meeting was adjourned.

CLERK



CHAIRMAN

